

**FMC MIDDLEPORT
CAP SUMMARY NOTES
JULY 8, 2004**

MEMBERS present: Barb Albone, Rebecca Schweigert, Stephen Shuttleworth, David Smith, and Sharon Smith

FMC Representatives: Brian Vain and Patt Fagan

Agency representative: Mike Hinton, DEC

Facilitator: Ann Howard

Ann opened the meeting at 6:15 pm. She verified that all present had received the minutes by e-mail or regular mail. Everyone present introduced him-or herself to our newest member, David Smith. David is a student representative and the son of member Sharon Smith.

Summary from June 10 meeting was reviewed. Rebecca noted one change: Pauline Wittkopp's name is incorrect in the "New Member Recruitment" section. Summary reads "Witco" rather than Wittkopp. Correction noted. The remainder of the notes were accepted as written, and Patt Fagan was authorized to include them on the website.

REVIEW OF DRAFT OPERATING GUIDELINES

The final revision as written on June 10 was adopted. This will now be available on the website.

NEW MEMBER RECRUITMENT

Ann presented the draft letter to contact current members to see if they are interested in retaining membership. She included an insert to be completed and returned that indicates if membership will be retained or declined. After much discussion, it was decided that the cover letter should be from the CAP, Brian Vain, and Ann. Ann will work with Patt to get the letters out as soon as possible.

Discussed recruitment of new members. Sharon Smith provided a list of possible student members. David will contact these students to see if any are interested in joining the CAP. Rebecca advised that she did not contact Pauline Wittkopp again, as Betty Bridge would be an excellent addition as a senior representative. Patt advised that Betty has declined membership.

Much discussion ensued regarding target areas of the population for recruitment. Areas we would like to see represented (at least, but not limited to) are: medical, business, parents, education, police, emergency response, and environment. We need more members from the Gasport area. A total of 23 suggestions were made for possible members. They will be contacted as follows:

- Sharon Smith will contact Gasport residents, retirees, and along with Patt Fagan, several young parents.
- Rebecca will ask Denny McAvoy for suggestion from the Fire Department and will also see if a member of the Middleport Police Department is interested in joining.
- Brian will send invitation letters to all of the suggested members, with follow up phone calls by the above.

CAP “TO DO” LIST

We discussed our "to do" list:

- v We definitely need to produce a newsletter and soon. Member profiles should still be included. Discussed how to get members to write about themselves. A worksheet will be provided at the next meeting to gather information so profiles may be written.
- v Patt has already done a lot of updating on the website.
- v Brian observed that since our guidelines now address contact with the media, we should create some “talking points” that a CAP member could use if contacted.
- v Member recruitment is our greatest issue at this point. Until more members regularly attend, other things will have to wait.
- v Sharon suggested a community kick off event after the membership has been increased.
- v Patt suggested a booth at the Village Labor Day Festivities. She and Sharon will organize and have something for people to take with them.
- v Ann mentioned that we need to create an orientation program for new recruits. In her experience it is better if the CAP members do this rather than the facilitator. We will work on this at the next meeting.

FMC UPDATE

Brian gave the plant update:

Safety performance continues to be excellent. Additional personnel have been brought on board in production.

North rail property sampling results have been analyzed and validation reports sent to Agencies in May. No Trespassing signs will be posted from Vernon Street and every 300 feet east along the tracks as requested by the Agencies. Tributary One and Culvert 105 - south of the canal: still working on this. Testing is ongoing. Tributary One - north of the canal: preparing draft scope of work to be submitted for agency approval by mid-July for sampling north of Pearson Road up to Rt. 104.

Air deposition sampling project is moving forward. Public meeting was held on June 14 by the agencies regarding this. Ann asked if there was any feedback. Brian said he hadn't heard much, Patt said most questions directed to her were about the price protection plan, and Rebecca said the comments she heard are that this testing isn't necessary. Patt also noted that FMC was prohibited by the Agencies from any interaction with residents at the public meeting and the information meetings held at the Scout House on June 15.

Ann suggested that a presentation be made to the CAP regarding the price protection plan. Patt will arrange this for a future meeting.

Bioavailability study plans are being reviewed by the agencies. FMC hopes to have comments soon as the soil collected for the study is nearing its holding time (expiration) date. The agencies are also reviewing FMC's January 2004 submittal of the protocol for a dermal absorption study. Biomonitoring study report will be completed soon. Exponent will be sending out a meeting notice when the report is ready for presentation. Members of the Science Advisory Panel and Exponent will present the study findings at the meeting.

AGENCY UPDATE

Mike gave the agency update. He handed out an Agency Organizational Chart regarding the 1991 EPA/DEC 3008h RCRA Order and the 1990 DEC Off-Site Investigation Order; these orders give EPA and the DEC the authority to be involved in cleanup activities in the Village. EPA regulations are the driving force behind all of this. Copies of the organizational chart will be posted on the CAP website and will be available at the Labor Day CAP booth.

Mike touched on a few of the items that Brian had covered:

- The comment period for the June 14 public meeting closed on June 30. Only a few responses were received. Discussed comment made at the meeting that a cemetery had been moved in the past. The information cited by the resident who made this statement was inaccurate. Mike suggested that the correct information be forwarded to Matt Mortefolio to be included with the comments he received, just to set the record straight regarding the cemetery, which was moved more than 150 years ago, and remains were moved to several other cemeteries. This is long before FMC was even built.
- The agencies will be having a pre-sampling availability session the day before sampling begins for the air deposition. Property owners will be notified of this.

Rebecca commented that there still needs to be a clarification between the "trigger number" and the remediation number. Although she asked Matt to clarify this at the public meeting, his answer was difficult to understand. Discussion ensued regarding this. Patt suggested this be included in the CAP newsletter. Rebecca will create a statement for review and inclusion in the handout that Patt and Sharon will produce for the Labor Day booth.

MEETING SCHEDULE

Discussed our meeting day. The second Thursday is difficult for some other members. We will try the first Thursday.

The next meeting will be held Thursday, September 2, 2004, at 6:00 p.m. The agenda will include a review of the plans for the Labor Day Booth (September 4), a short work session to develop member profiles for the newsletter, continued discussion of new member recruitment, creation of “talking points” for CAP members.

Meeting closed at 7:57 p.m.

Respectfully submitted,

Rebecca Schweigert