

**FMC MIDDLEPORT
CAP SUMMARY NOTES
JUNE 10, 2004**

Members present: Barb Albone, Kathleen Casey, Sherrin Harnish, Rebecca Schweigert
FMC representatives present: Patt Fagan and John Shuttleworth
Agency representative present: Mike Hinton, DEC
Facilitator: Ann Howard

Ann opened the meeting at 6:15 p.m. She verified that everyone received the mailings to be certain that she has everyone's correct address. Members advised that they appreciated the reminder phone calls.

There being no corrections or revisions needed, the May 19 summary notes were accepted as written. Patt will place these at the Library and on the website.

REVIEW OF MISSION STATEMENT AND CAP GUIDELINES

All present reviewed the revised mission statement and guidelines for the CAP as discussed at the last meeting.

The mission statement was accepted as written. The objectives were accepted as written. Patt will post these on the website.

The review of the operating guidelines:

Purpose: accepted as written

Membership: accepted as written; one addition: an orientation will be provided for new members.

Tenure of service: accepted as written.

At this time Patt advised that a letter of resignation was received from member Joe Frasier. We discussed who keeps the records of when members joined. Currently there is no official record. Plant Manager Brian Vain should have a complete set of all meeting summaries from the past. We should be able to determine who joined when from these. Ann will review the meeting summary archives and try to re-construct a membership list with approximate starting dates.

This led to a discussion about members who are considered current but who rarely attend. A letter should be sent to them to see if they are interested in maintaining their membership. Ann will draft a letter for approval at the next meeting.

Schedule of meetings: accepted as written

Meeting notices: change to read that notices will be sent either via US mail or e-mail for those who have it. This will save on postage. Discussed that anyone with e-mail can access the meeting minutes on the website. This makes it unnecessary to send them by mail, too. Phone reminders are helpful and members want that to continue.

Special meetings: accepted as written, with one change. It will now read that any CAP member or the plant manager can call a meeting, with 3 members' approval.

Cancellation of meeting: accepted as written.

Meeting format: accepted as written

Visitors: accepted as written

Communications: will now include distribution by e-mail. Also, the summary notes will be put on the website and delivered to the library following CAP approval. Summary notes will be e-mailed to Ann, and she will e-mail to all members who have provided an e-mail address. Those receiving it in this manner will no longer have the notes mailed to them.

Confidentiality: accepted as written. Anything that has been designated confidential will not appear in the summary notes.

Media contact: accepted as written.

Ann will add these revisions to the operating guidelines. They will be reviewed at the next meeting for approval and Patt will post the finalized mission statement/objectives and the guidelines on the website.

FMC UPDATE

John Shuttleworth gave the FMC plant update. (Brian Vain had contacted Ann and apologized for not being able to attend this meeting.) The plant still has an excellent safety record. The plant is preparing for Corporate consolidated safety audit will be held in September. This is done every 3 years.

Door to door visits were made in May to property owners included in the upcoming sampling program of the air deposition path. FMC is offering the price protection plan to anyone whose property will be tested. Those going door-to-door received mostly positive reactions from residents regarding this.

Ann asked for feedback on the upcoming testing. Rebecca said that the comments she's heard are that this testing is unnecessary. John said that residents have been very receptive of the price protection plan. Patt said that people appreciated being notified before the testing was announced publicly. There will be 263 properties involved with the testing. None of this will be composite testing; that was only done for the health study last summer. This will be split testing. Mike Hinton explained split sample testing. About 10 percent of the samples will be split so that FMC will test half of the sample and the agencies will test the other half of the sample. This is a quality control procedure.

Current high production demands have caused the need for the addition of temporary employees. Middleport hosted the formulations group staff meeting on June 9. Current production demand requirements have caused them to operate their wettable powder area 24 hours a day during the week for the past several weeks. Tentative plans are being made for a plant tour in late June or early July.

AGENCY UPDATE

Mike Hinton gave the agency update: There will be a public meeting on June 14 at the High School regarding the sampling in the historic air deposition path. Many higher ups from the agencies will be there. At this meeting they may discuss the sampling done this past spring. There will be informational meetings at the Scout House on June 15 from 2-4 pm and 6-8 pm.

Although these are primarily for the people targeting for testing, anyone is welcome to attend. This sampling will probably be done in August. The agencies have already done 2 mailings - one general mailing and one targeting those being tested regarding this issue.

The sampling is complete on the northern railroad ditches; if it is determined that remediation is necessary, it probably won't be done until next summer. Sherrin voiced a concern that the Village dumps snow there during the winter; this could melt and carry contaminants to other places. Rebecca advised that the snow is dumped south of the tracks onto the cement pad. Mike said that since the area they are concerned with is east of the area where snow is dumped, this is should not be cause for worry.

Barb advised that MRAG members would be meeting with agency personnel prior to Monday's public meeting

NEW MEMBER RECRUITMENT

Discussed recruitment of new members. Patt: contacted Sharon Smith for names of students who might be interested; she will follow up on this as Sharon has not yet gotten back to her. During Patt's home visits about the testing, resident Betty Bridge expressed an interest in joining the CAP. An invitation letter from Brian Vain will be sent to her as members present felt she would be a good addition to the group.

Rebecca: contacted Pauline Wittkopp for a suggestion to replace her; she will follow up as Pauline as not gotten back to her.

Kathleen: Lynmarie Donner is interested. An invitation letter will be sent to her.
Barb: Rick Wagner is not available to join.

AGENDA FOR JULY MEETING

Discussed agenda for next meeting. After discussing all of the issues that should be introduced to new members, we decided that we should have more than 2 new members on board before doing an orientation meeting. Therefore, each member is asked to bring names of 3 individuals they feel would be an asset to the group. As we are trying to have a representative from as many different "walks of life" as possible, diversity is welcome. We also need more members from the Gasport area. We will discuss what areas to address for membership at the next meeting. We will also discuss a "to do" list including updating the website and organizing another issue of Viewpoints, as we have not sent one out in about a year.

Meeting adjourned at 8:00 pm.

Respectfully submitted,
Rebecca A. Schweigert

**The next FMC CAP meeting will be
Thursday, July 8, 2004, at 6:00 pm.**